

**Board Meeting Minutes
NYOS Charter School, Inc.
November 18, 2021**

Call to Order

1. Upon determining the presence of a quorum, Dr. David Molina called the meeting to order at 6:00 p.m.

Name	Office	Present	Absent	Arrived Late	Departed Early
David Molina, Ph.D.	Community Member & Chair	X			
Kari Honea, Esq.	Secondary Parent Member & Vice Chair	X			
Jennifer L. Chidsey	Community Member & Parliamentarian		X		
Kim Cavett	Elementary Teacher Member & Secretary	X			
Alyssa Moore	Community Member	X			
Joann Jordan	Community Member		X		
Nina Loehr	Elementary Parent Member	X			
Sarah R. Gonzalez	Elementary Parent Member	X			
Matthew Wester	Elementary Teacher Member	X			
Vibha Montiero	Secondary Parent Member			6:09p.m.	
Penola "Pen" Edwards	Secondary Teacher Member		X		
Elif Painaik '23	Student Member	X			
Kathleen Zimmermann	Executive Director	X			
Joe Watkins	Director of Operations	X			
Julie Atchley	Director of Academics	X			
Hweilu Chen	Director of Finance		X		
Will Jamarillo	Secondary Principal	X			
Terry Berkenhoff	Elementary Principal		X		

General Session

2. Approval of Agenda: The Board discussed the agenda for the meeting. [7b ii is not a voting matter.]

Kari made the motion to accept the agenda.
Matt seconded.
The motion passed unanimously.

3. Annual Financial Report: (Moved to after 5d - See Below)
4. Consent Agenda: The Board discussed and approved the consent agenda items:
 - a. Minutes for the October 7, 2021 meeting - one correction made to item 5 a (mask mandate was extended)
 - b. General school operations policy review 300.140 - 300.220
 - c. Committee Updates
 - d. Resolution to approve contracts

Matt made the motion to accept the consent agenda as amended.
Alyssa seconded.
The motion passed unanimously.

5. Public Comment:

None at this meeting.

6. New Business:

- a. Resolution Update: The Board discussed and voted on the resolution to approve vendor for Speech Therapy services.

Kari made the motion to approve the resolution.
Sarah seconded.
The motion passed unanimously.

- b. Resolution Update: The Board discussed and voted on the resolution to approve vendor for LSSP services.

Alyssa made the motion to approve the resolution.
Kari seconded.
The motion passed unanimously.

- c. Resolution Update: The Board discussed and voted on the resolution to approve vendor for Occupational Therapy services.

Alyssa made the motion to approve the resolution
Matt seconded.
The motion passed unanimously.

- d. Resolution Update: The Board discussed and voted on extending the resolution for a mask requirement until the next board meeting in December.

Vibha made the motion to extend the resolution until the next board meeting in December.

Sarah seconded.
The motion passed unanimously.

(Item 3 moved) Annual Financial Report: The Board discussed and voted on the annual financial report audit.

Alyssa made the motion to accept the audit as presented.
Vibha seconded.
The motion passed unanimously.

- e. Giving Tuesday: The Board discussed Giving Tuesday and the encouragement for all board members to donate. Amy Elms shared that Giving Tuesday will be coming up on November 30th and the 2021 goal of raising \$30,000 in continued support of campus expenses.
- f. ED Update: Kathleen shared that most of the major building and site work has been completed. There is a little outside landscaping work to be done. Still in progress is a shed outside the gym to house athletic equipment and a shade structure for outdoor eating. There is also work on a plan for more outdoor learning spaces. She also shared upcoming work on safety and security. She also shared how Commissioner Mike Morath's visit went with our school. She shared that we are continuing to work on the challenge of recruitment and filling all open positions. Tutoring after school has begun and we are working on how to increase attendance. Planning has also begun for the 2022-2023 school year.

7. Committee Business

- a. Kari presented on behalf of the Academic Oversight Committee.
 - i. Kari presented the dashboard highlights of Grade 5 2021 STAAR data for reading, math and science.
- b. David presented on behalf of the Board Development Committee.
 - i. Ashwini shared the Annual Governance Reporting forms for 21-22 school year and had each board member read and sign their form.
 - ii. The Board discussed the professional development of "Questions Every Board Member Should Ask." David shared about the importance of all board members to have a good understanding of both academic and financial oversight and knowing which questions to ask. The Board Development Committee will be providing in board meeting development on both areas.
- c. Matt presented on behalf of the Nominations Committee.
 - i. The Board entered into Executive Session

Executive Session¹ In accordance with the Texas Open Meetings Act § 551.074 Tex. Govt. Code, the Board entered Executive Session at 7:21 p.m. regarding personnel matters specifically to deliberate the appointment of a public official.

The Board returned from Executive Session at 7:30 p.m.

d. The Board discussed and voted on outcomes of Executive Session. Dr. David Molina was re-elected to his position as a community board member.

Alyssa made the motion to accept the results of the vote in Executive Session.

Vibha seconded.

David abstained from voting.

The motion passed unanimously from remaining members.

e. Committee Announcements: David shared about the time commitment required to be a board member. The executive committee is working on making sure materials are ready for the board meeting in a timely manner.

8. The Board discussed items for the agenda for the December 9, 2021 meeting including Charter First financial report, charter compliance discussion, mask requirement re-visit, update for ED review, in-meeting professional development, review the in-person instruction plan and reviewing ESSR grant.

Adjournment

Alyssa made the motion to adjourn the meeting.

Vibha seconded.

The motion passed unanimously.

The meeting was adjourned at 7:38 p.m.

Certification:

These minutes represent a true and accurate account of the regular Board Meeting of NYOS Charter School held on November 18, 2021.

Kim Cavett

Kim Cavett
Secretary

¹ In accordance with the Texas Open Meetings Act Subchapters D and E of Ch. 551, Tex. Govt. Code, the board may enter a closed meeting to deliberate any subject listed on the agenda and authorized by Subchapter D. Any final action, decision, or vote on a subject deliberated in a closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

